

Rules of conduct at conferences



Health measures

The health and safety of all guests, employees and stakeholders is our highest priority. Our commitment to quality continues to focus on providing you with added value through knowledge exchange and networking, within the framework of a COVID-safe and preferably low-contact implementation and organisation of the event.

- We follow the official guidelines for infection control to contain "Covid-19" and implement, at a minimum, the prescribed hygiene measures for events.
- Our hygiene concept with federal state-specific Covid rules can be found on our [website](#)!
- Please inform yourself about the currently valid resolutions at the venue!



Access restrictions and admission

Entering the venue is not allowed in case of cold and flu symptoms!

To avoid queues at the entrance, please have the following documents ready:

- the respective required 3G to 2G plus proof - current safety level, see [website](#)
- ID card with photo for identification
- the entrance ticket in printed form

If you have not received a print@home ticket in advance, please contact the on-site check-in desk.

Submission of personal data may be required on site.



Event location

In terms of hygiene regulations, we are in constant contact with the venue and have taken all necessary measures.

- Compliance with our hygiene rules is mandatory for everyone present: [Our hygiene rules](#).
- The event venue is equipped with disinfection dispensers and arranged so that minimum distances, seating arrangements and the routing comply with the current government guidelines.
- In all cases, please avoid queuing and forming groups inside the building as well as outside areas - please be patient.
- A cloakroom is not currently available and cannot be provided in most cases. Please take your jacket with you to your seat.



Conference room(s)

We would like to remind you to arrive at the conference room(s) on time so that all participants can remove their face coverings as soon as they are seated, if possible.

For single session conferences:

- Please fill out the tag on your table to include your name and company name and place this where it is clearly visible.
- **IMPORTANT:** We kindly ask you to not switch your seat within the conference room.

For parallel session conferences:

- Please clean the surfaces of the table and chair before taking a new seat.
- Disposable gloves, disinfectant wipes and trash cans for disposal are located in the conference room.
- When changing seats, please always take your materials and personal items, such as pens, with you.